



Ofsted: Early Years Day Care Settings, Breakfast Clubs, After-School Clubs, Summer Clubs.

Parkhill Infant School
Lord Avenue, Ilford,
IG5 0DB
info@childcarepwc.co.uk
www.childcare-pwc.co.uk

October–December 2022

On behalf of all the staff @ Parklanes Wykeham Childcare Ltd @ Parkhill Infants, we hope you had a good, restful half term break and we welcome you all back. Thank you all, for your continued support and we look forward working in partnership with you and your children throughout their sessions with us. If you have any concerns or changes in your childcare arrangements, please speak to us.



This will be a 7 weeks & 2 days term

Returning on Monday 31st October, and finishing on Tuesday 20th December 2022 @ 5-00pm.

Christmas Break—We will be closed from - Wednesday 21st December 2022 to Monday 2nd January 2023 and reopening on Wednesday 4th January 2023.

Please be aware we are full on all sessions and changing of days or increasing may not be possible. Please do not adjust your fees invoice, if you have a discrepancy please contact info@childcarepwc.co.uk. Thank You for your co-operation.

Remember!

BREAKFAST & AFTER SCHOOL CLUBS.

7.30am - 9.00am	Breakfast Club	£ 6.00
3.00pm - 6.00pm	After School Club	£14.00
7.30am - 9.00am	AD-HOC Session Breakfast Club	£ 9.00
3.00pm - 6.00pm	AD-HOC Session After School Club	£17.00

We operate a 39 week per year timetable in line with the local Primary Schools. Please be aware of school inset days and polling days.

A Waiting list is in operation – A change of days or extra days would need to be agreed with Management and only if a place is available.

Attendance - If your child will not be attending their contracted After School Club Session for any reason at all, it is important that you contact Bev or Andy and let them know as soon as possible, so our Staff are not wasting valuable time looking for them.

Please Note: The fees letter will have to be brought in and signed by a manager when fees are paid in order to obtain a receipt and please ensure all BACS payments inc your Childs name as a reference. **Bacs payments only NO Cash!**

All fees are to be paid in full by the end of **latest Friday 2nd December 2022**, a **10% LATE charge** could be added to all late payments after this date unless agreed by Senior Management. If fees are not paid or are continuously late, this could result in your child losing their place within the setting. If you require more details, or a payment plan to spread costs, please speak to a member of management. All outstanding balances to be cleared unless agreed by senior management by the end of each term.

Designated Safeguarding

Mrs Beverley Nicholls – Director / Lead DSL

Mr Andrew Nicholls –Director / Deputy DSL

Mrs Patrick - Senior Manager (DSL)

Staff: Mrs Chavda, Mrs Sunger, Mrs Mahmood, Mrs Bassett, Mrs Kansagra, Mrs Kaur, Mrs Sandford.

Save The Numbers!

If your child/ren are unwell **OR** will not be attending. **Please Call**

Setting: 07519124524

Between the hours 7.30am - 9.00am & 3.00pm - 6.00pm

This number will get you straight through to the setting directly to answer any queries you may have or report an absence. Or call-

Bev: 07752 546910

Andy: 07763 412496



Covid-19 Procedures (Monitoring)

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide, in partnership with st Augustine's Primary school.

Parents will still not be able to access within the school. A member of staff will meet & greet at the infant entrance for your child/ren to be sign in/out within the setting. Please use the provided intercom outside the school gate for access.

If you have any questions please

email info@childcarepwc.co.uk or contact Andy/Bev.

Please read Government guidelines and lets work together.

Thank you for your co-operation and please stay safe!



Like us on our Facebook Page:

' Parklanes Wykeham Childcare Ltd' @parklaneswykeham'

PWC operate an 'Open Door Policy'

Please be reminded that PWC Operate an Open-Door Policy and are here to work in partnership with all. If you have any issues or are not happy with a current event, please speak to a senior member of the management team. Thank You

Our opening hours are from 7-30am and staff will NOT open or let your child/ren onto the premises beforehand. Please also take into account the intercom system is linked to Wi-Fi, and a delay could drop in signal, thus not opening straight away!

Reminders Breakfast Club

Please be reminded that Breakfast

STOPS! @ 8.15am

Please

Ensure you have collected your child by **6.00pm.**

Late Collection Charge.

You will be issued a late charge of £5 for every 5 minutes you are late.

Thank You!



IMPORTANT!

Mobile Phones

DO NOT USE anywhere on the premises.

Safe-guarding Passwords!

All Parents/Carers upon registering should be aware that they have a password to release their child/ren from our care at the end of a session. If you have forgotten or require changing your password, please let us know. If someone else is collecting your child please ring before hand, they will be asked for the password.

Reminder—Parent/Carer Questionnaires

Please visit our website and take some time to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can do better!!

Snack Menu:

Children will now be planning their own food menu and be prepared in making their own snacks! We have a variety of Healthy, nutritional and low in sugar foods.

ALL allergies and dietary needs are taken into account. Parents Please advise of any changes.

Planning, Topics and Themes!

Activities are planned through the children's interest and ideas every term. This works by the Staff sitting down at the end of each term asking what theme they would like to do and write down all activity ideas this is linked with our After School planning. An activity is taking place every week where the children have a choice to sit with a staff member and carry the activity out. We have also introduced the children to evaluate their own planning.

Topic: Celebrations and Christmas

Week 1: Firework pictures

Week 2 : Making Poppies

Week 3: Scottish Flag

Week 4: Hannukah Candles

Week 5: Chocolate Reindeer Cones

Week 6: Christmas Hats

Week 7: Christmas Decorations and Christmas Party

Health & Safety

It has STILL, been brought to our attention, parents are parking in the morning & Afternoon on the Yellow zig-zag lines outside the school. Please be aware this indicates the length of road where stopping or waiting is strictly prohibited.

According to Highway Code Rule 243, you should not park near a school entrance.

For clarity, and to safeguard children's' lives, zig zag lines should all be used in conjunction with double yellow lines.



Data: Due to new legislation concerning data Parklanes Wykeham Childcare Ltd is registered with the Information Commissioner's Office (ICO) and compliant with current General Data Protection Regulation 2018 (GDPR UK)



Safeguarding Important Information

PASSWORDS all parents and carers upon registering should be aware they have a Password to release their child/ren from the end of our session. Please also remember to sign out your child!